

## Tuition Waiver FAQs – HEA 189

### Q. What is HEA 189?

- A. HEA 189 is designed to help individuals learn more about their own health and wellness through the acquisition of knowledge and the evaluation of attitudes and behaviors. Participants will monitor and assess their own health and wellness activities and will be supported in promoting lifelong fitness.

Employees and spouses taking HEA 189 will have free access to the Student Recreation and Wellness Center during the semester of enrollment. A valid ID is required to enter the building. To carry over memberships through the summer, a minimal fee is required.

More information can be found on the HEA 189 website:

<https://support.murraystate.edu/default.asp?id=893&SID=&Lang=1>

### Q. Who is eligible for tuition waiver for HEA 189?

- A. Any regular full-time MSU employee is eligible to use a tuition waiver for HEA 189. This does not include temporary employees, regular part-time employees, adjunct faculty, or retired employees.

### Q. Can I transfer HEA 189 to my spouse?

- A. Yes. Any regular full-time staff who has been employed for six (6) months or any regular full-time faculty member who has been employed for one (1) semester may transfer a tuition waiver to his or her spouse. Spouses who are enrolling in HEA 189 for the first time must pay an application fee (if you have not enrolled in a class for more than two (2) calendar years then the application fee must be paid again).

### Q. Can I transfer HEA 189 to a dependent?

- A. No. HEA 189 is only for staff/faculty and their spouses.

### Q. How do I complete the HEA 189 process?

- A. Refer to the step-by-step guide on the Registrar's Website:  
<https://support.murraystate.edu/default.asp?id=893&SID=&Lang=1>

### Q. Does the HEA 189 waiver count in the six (6) waivers available in the fiscal year?

- A. No, the HEA 189 tuition waiver does not count against the six (6) tuition waiver limit.

### Q. When should I turn in my HEA 189 waiver?

- A. Tuition waivers can be filled out and turned in once the CRN is established for the course. Employees are not required to wait until registration to submit their tuition waiver.

**Tuition waivers are due** by the drop/add date for full semester courses in Human Resources (4<sup>th</sup> floor of Sparks Hall).

See the Academic Calendar link for specific date information:

<http://www.murraystate.edu/academics/RegistrarsOffice/CalendarsAndScheduling/index.aspx>

### Q. Can I take HEA 189 in the summer?

- A. No, HEA 189 is only offered in the fall and spring semesters. However, you can join for the summer for a small fee. Obtaining summer membership is handled in the Wellness Center by cash, check, or credit card between 8:00 a.m. to 4:00 p.m., Monday through Friday.