

SPAIDEN – General Person Identification

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: ...

Confidential

Get Started: Fill out the fields above and press Go.

ID is only required search field

Click on ... next to field to view list of acceptable search options for other fields

Note: If “Confidential” is listed, this student’s record is considered confidential and no information may be released to an outside party without express written consent of the student.

Current Identification tab

General Person Identification SPAIDEN 9.3.8 (TEST)

1 ID: M000 Racerfan, Ima M. **Confidential**

2 **Current Identification** | Alternate Identification | Address | Telephone | Biographical | E-mail | Emergency Contact | Additional Ident

3 **IDENTIFICATION**

ID Name Type Legal Name

4 **PERSON**

Last Name Prefix

First Name Suffix

Middle Name Preferred First Name

Full Legal Name

5 **NON-PERSON**

Name

ID AND NAME SOURCE

Last Update

Origin

Original Creation

User Create Date

1. M#, name, and confidential (if applicable)
2. IDENTIFICATION
 - M#
 - Name Type (LEGL = Legal Name; PREV = Previous/Other Name; VEN = Vendor Name, etc.)
3. PERSON
 - Last Name
 - First Name
 - Middle Name
 - Prefix
 - Suffix
 - Preferred First Name – may differ from legal first/middle name
 - Full Legal Name – field currently not populated

SPAIDEN – General Person Identification

- 4. NON-PERSON
 - Block currently not populated
- 5. ID AND NAME SOURCE
 - Origin – location of the information update
 - User – person who last updated this information
 - Create Date – date information was last updated

Alternate Identification tab

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: M0000 Racerfan, Ima M. Confidential Start Over

Current Identification **Alternate Identification** Address Telephone Biographical E-mail Emergency Contact Additional Identification

1 **ALTERNATE NAMES OR IDS** Insert Delete Copy Filter

Name Type	LGCY ... Legacy ID converted to Banner	First Name	Ima
Change Type	Name	Middle Name	Murray
ID	M0000C	Origin	SPAIDEN
Last Name	Fan	Create User	
		Create Date	03/01/2018

2 1 of 1 1 Per Page Record 1 of 1

- 1. ALTERNATE NAMES OR IDS
 - Name Type
 - Change Type
 - ID – student’s M#
 - First Name
 - Middle Name
 - Origin – location of the information update
 - Create User – person who last updated this information
 - Create Date – date information was last updated
- 2. Toggle to navigate between records

SPAIDEN – General Person Identification

Address tab

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: M0001 Racerfan, Ima M. Confidential Start Over

Current Identification Alternate Identification **Address** Telephone Biographical E-mail Emergency Contact Additional Identification

1 **ADDRESS INFORMATION** Insert Delete Copy Filter

From Date	03/23/2015	County	
To Date		Nation	
Address Type	FA ... Financial Aid	Telephone Type	MA ... Mailing/Local Off-Campus
Sequence Number	1	Area Code	270
Street Line 1	123 Main Street	Phone Number	8095630
Street Line 2		Extension	
Street Line 3		<input type="checkbox"/> Inactivate Address	
City	Murray	Source	SELF ...
State or Province	KY ... Kentucky	Delivery Point	
ZIP or Postal Code	42071 ...	Correction Digit	
		Carrier Route	

2 3 of 8 1 Per Page Record 3 of 8

1. ADDRESS INFORMATION

From Date – date address was first valid

To Date – date address ended (will be blank if address is still valid)

Address Type (BI = Billing; BU = Business; CL = Campus Location; DP = Diploma; EM = Emergency; FA = Financial Aid; MA = Mailing/Local Off-Campus; RE = Special Refunds, etc.)

Sequence Number

Street Line 1/2/3

City

State or Province

Zip or Postal Code

County

Nation

Telephone Type – address type tied to this specific phone number

Area Code

Phone Number

Source (SELF = Self Reported; LGCY = Obtained from Pre-Banner System, etc.)

2. Toggle to navigate between records

SPAIDEN – General Person Identification

Telephone tab

General Person Identification SPAIDEN 9.3.8 (TEST) Start Over

ID: M0001 Racerfan, Ima M. Confidential

Current Identification | Alternate Identification | Address | **Telephone** | Biographical | E-mail | Emergency Contact | Additional Identification

1 TELEPHONE INFORMATION Insert Delete Copy Filter

Telephone Type *	RE ... Special Refunds	<input type="checkbox"/> Primary	
Area Code	270	<input type="checkbox"/> Unlisted	
Phone Number	8095630	<input type="checkbox"/> Inactivate	
Extension		Comment	
International Access		Address Type	...
		Sequence	...

2 1 of 5 | 1 Per Page Record 1 of 5

1. TELEPHONE INFORMATION

Telephone Type (CELL = Cellular Phone; CL = Campus Location; FAX = Fax; etc.)

Area Code

Phone Number

Address Type – address record associated with this phone number

Sequence – sequence number of the Address Type in previous field

2. Toggle to navigate between records

SPAIDEN – General Person Identification

Biographical tab

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: M00001 Racerfan, Ima M. Confidential Start Over

Current Identification Alternate Identification Address Telephone **Biographical** E-mail Emergency Contact Additional Identification

1 **BIOGRAPHICAL INFORMATION** Insert Delete Copy Filter

Gender Male Female Not Available

Birth Date

Age 38

SSN/SIN/TIN

Confidential

Deceased

Deceased Date

Citizenship Citizen

Marital Status Single

Religion

Legacy

Ethnicity White

New Ethnicity

Ethnicity and Race Confirmed

Ethnicity and Race Confirmed Date

Veteran File Number

Veteran Classification

Date of Discharge

Armed Forces Service Medal Indicator

Disabled Veteran

2 **RACE INFORMATION** Insert Delete Copy Filter

Race *	Description
4	American Indian or Alaska Native
8	White

3 1 of 1 3 Per Page Record 1 of 2

1. BIOGRAPHICAL INFORMATION

Gender

Birth Date (MM/DD)

Age – information is not viewable

SSN – information is not viewable

Confidential – box is checked if person is tagged as CONFIDENTIAL

Deceased – box is checked if person is confirmed as deceased

Citizenship (N = Non-Citizen/Non-Resident Alien; R = Resident Alien/Perm Resident; Y = Citizen)

Marital Status (D = Divorced; L = Separated; M = Married; S = Single; U = Unknown; W = Widowed)

Religion – most commonly blank; data not collected

Legacy – familial alumnus tie to MSU

Ethnicity – not the official data reported by the university regarding race/ethnicity

(1 = Hispanic or Latino; 2 = American Indian/Alaska Native; 3 = Asian; 4 – Black or African American; 5 = Native Hawaiian/Other Pacific; 6 = White; 7 = Two or More Races; 8 = Unknown/Not Reported)

New Ethnicity (Not Hispanic or Latino; Hispanic or Latino; Unknown)

Veteran File Number – self-reported data from student regarding U.S. military service

Veteran – field is auto-populated with Not a Veteran, but field is not used

Date of Discharge – end date of military service

2. RACE INFORMATION

This section contains the official data reported by the university regarding race

SPAIDEN – General Person Identification

May contain multiple fields

2 = Unknown/Not Reported; 3 = Hispanics of any race; 4 = American Indian/Alaska Native; 5 = Asian;
6 = Black or African American; 7 = Native Hawaiian/Other Pacific; 8 = White

3. Toggle to navigate between records

E-mail tab

The screenshot shows the 'E-mail' tab in the SPAIDEN system. The top header includes the user ID 'M00C', name 'Racerfan, Ima M.', and status 'Confidential'. A 'Start Over' button is visible. The 'E-mail' tab is selected, showing a list of email records. The first record is highlighted with a pink border and labeled '1'. It has an 'E-mail Type' of 'MSU' (Campus e-mail), 'E-mail Address' of 'iracerfan1@murraystate.edu', and is marked as 'Preferred'. The second record is labeled '2' and has an 'E-mail Type' of 'PER' (Personal) and 'E-mail Address' of 'ima.racerfan@gmail.com'. The third record has an 'E-mail Type' of 'SFA' (FASFA e-mail) and 'E-mail Address' of 'iracerfan1@murraystate.edu'. At the bottom, a navigation bar shows '1 of 1' records, '5 Per Page', and 'Record 1 of 3'.

Current Identification	Alternate Identification	Address	Telephone	Biographical	E-mail	Emergency Contact	Additional Identific
E-MAIL INFORMATION							
E-mail Type	MSU	Campus e-mail					
E-mail Address	iracerfan1@murraystate.edu						
	<input checked="" type="checkbox"/> Preferred	<input type="checkbox"/> Inactivate	<input checked="" type="checkbox"/> Display on Web	<input type="checkbox"/> URL			
Comment	Provost Transition - 10/12/11						
E-mail Type	PER	Personal					
E-mail Address	ima.racerfan@gmail.com						
	<input type="checkbox"/> Preferred	<input type="checkbox"/> Inactivate	<input checked="" type="checkbox"/> Display on Web	<input type="checkbox"/> URL			
Comment							
E-mail Type	SFA	FASFA e-mail					
E-mail Address	iracerfan1@murraystate.edu						
	<input type="checkbox"/> Preferred	<input type="checkbox"/> Inactivate	<input checked="" type="checkbox"/> Display on Web	<input type="checkbox"/> URL			
Comment							

1. E-Mail INFORMATION

E-mail Type (DEL = System Deleted – Inactive Email Account; MSU = Campus E-mail; PER = Personal, etc.)

E-mail Address

Preferred/Inactive/Display on Web/URL (MSU email will be checked as the Preferred email)

2. Toggle to navigate between records

SPAIDEN – General Person Identification

Emergency Contact tab

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: M000 Racerfan, Ima M. Confidential Start Over

Current Identification | Alternate Identification | Address | Telephone | Biographical | E-mail | **Emergency Contact** | Additional Identification

1. EMERGENCY CONTACT INFORMATION Insert Delete Copy Filter

Priority *

Relationship ... Grandparent/Step Grandparent

Last Name *

First Name *

Middle Name

Address Type

Street Line 1

Street Line 2

Street Line 3

City

State or Province ... Kentucky

ZIP or Postal Code

Nation

Area Code

Phone Number

Extension

2. Navigation: 2 of 2 records, 1 Per Page Record 2 of 2

1. EMERGENCY CONTACT INFORMATION

Priority – numerical order in which a contact will be contacted in an emergency

Relationship – relationship to the person of record

Last Name – emergency contact’s last name

First Name – emergency contact’s first name

Middle Name – emergency contact’s middle name

Address Type (uses same address type codes as the Address tab)

Street Line 1/2/3

City

State or Province

ZIP or Postal Code

Nation

Area Code

Phone Number

2. Toggle to navigate between records

Additional Identification tab – not used

General Person Identification SPAIDEN 9.3.8 (TEST)

ID: M000 Start Over

Current Identification | Alternate Identification | Address | Telephone | Biographical | E-mail | Emergency Contact | **Additional Identification**

IDENTIFICATION Insert Delete Copy Filter

ID Type	Description	Additional Identification
<input type="text" value="..."/>		

Navigation: 1 of 1 records, 10 Per Page Record 1 of 1